

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION
MILPITAS CITY HALL COMMITTEE MEETING ROOM
UNAPPROVED MINUTES
January 4, 2006

**I.
Call to Order
and Roll Call**

Chair Ranker called the meeting to order at 7:00 p.m. Present were Commissioners Abelardo, Fang, Lee, Lind, Luna, Mohsin, Pham, and Queenan
Alternates present were Commissioners Choudhury and Villegas
Absent: Commissioner Wan

**II.
Seating of
Alternates**

Alternates seated: Villegas

**III.
Pledge of
Allegiance**

Commissioner Abelardo led the Pledge of Allegiance.

**IV.
Approval of
Agenda**

MOTION to approve the Agenda as submitted.

M/S: Mohsin, Lind

Ayes: 9

**V.
Approval of
Minutes**

MOTION to approve the minutes of November 2, 2005.

M/S: Abelardo, Mohsin

Ayes: 9

**VI.
Announcements**

Staff announced the Community Outreach form from the CAC.

**VII.
Citizens' Forum**

Chair Ranker invited members of the audience to address the Commission on any item not on the agenda. There were no requests.

**VIII.
Liaison Reports**

a. City Council

Councilmember Polanski introduced herself to the Commission and gave a brief summary of the most recent City Council items. An organization called AEG Cycling will be doing a weeklong rolling festival through California, which covers a thousand miles. This organization will be coming through Milpitas on February 21, 2006 between 2:00 pm to 2:50 pm. They will be traveling through Calaveras Blvd and along Piedmont Road into the Berryessa area. The event will be held during the week and some streets could be shut down.

The City Council approved a proposal for consideration for road map service improvements to help the citizens in business.

The Planning Department has expanded the hours for the front counter during the lunch hour.

The City Council approved appointments to the Planning Commission. The first meeting for the new Planning Commissioners will be January 11, 2006. The 3 new Planning Commissioners will be seated at that time.

IX. New Business

a. Subcommittee/Task Force Status Reports.

Neighborhood Preservation (Lee, Mohsin, Queenan, and Luna)

Commissioner Queenan stated that there wasn't anything new and that he feels that this task should be discontinued.

Community Outreach (Lee and Queenan)

Commissioner Queenan stated that they received one response from the community. He asked the Commission how they should proceed with the feedback from the outreach. Commissioner Queenan also stated they would bring the feedback back to the CAC for review. Commissioner Lind suggested that the Commissioners forward the form to other meetings they attend.

b. CAC 2006 Work Plan.

Staff stated that every year the Commission develops a list of goals in addition to their regular recurring tasks that they would like to accomplish during the next calendar year. Last May the CAC had a progress report on the various items on the work plan and a decision was made that the Town Hall meeting would be held only on election years. The Associations Meeting was changed to the Outreach program. Tasks like the Ethics First! Program, approval of the City Calendar layout, non-denominational prayer study and the thank you activity/recognition for city staff have been deleted by the City Council.

The following is a list of the recurring tasks and short-term goals based on the approved 2005 Work Plan:

Annual Recurring Tasks

1. Heritage Tree Nominations (January, May, October)
2. CDBG Public Hearing Process (March)
3. Participate in Arbor Day – NBO booth and Tree City USA designation (April), Global Village, and 4th of July parade (July)
4. National Night Out (August)
5. Neighborhood Beautification Awards (September)
6. Tree Trimming (November)
7. Work session for annual work plan (December)

Short-term Goals/Projects (prioritized)

1. Tree Planting – Complete a heritage tree ordinance (in progress) and promote tree planting through outreach and tree protection awareness
2. Neighborhood Preservation/Street Sweeping – Assess whether neighborhoods are overcrowded and recommend strategies to preserve neighborhoods (in progress)
3. Town Hall Meeting – Review to determine whether to continue hosting this Fall event
4. Associations Meeting – Develop an outreach program to neighborhood associations to obtain feedback on community issues

Commissioner Queenan suggested that the street sweeping item should be deleted from the list. He suggested adding a project to encourage volunteerism in the community,

business ownership of blighted areas for clean up, and encourage the MPD to expand the Neighborhood Watch program.

Commissioner Lind suggested changing the title to Item 4 on the short-term goals from Associations Meeting to Outreach program.

Commissioner Queenan suggested adding a project for volunteerism in Milpitas. Commissioner Choudhury stated that the City does have a volunteer program. Councilmember Polanski suggested checking with the City Clerk office since they have the applications for volunteering for a Commission. Vice-Chair Mohsin stated that there is a need to educate the community on the Commissioners role and on the CDBG process.

Vice-Chair Mohsin suggested continuing this item to the next CAC meeting and decide at that time which items would stay on the Work Plan. Staff stated that they would list the suggestions in the minutes that were made and decide which items would stay on the work plan.

MOTION to have the CAC send their suggestions to staff and continue this item to the next CAC meeting.

M/S: Mohsin, Abelardo

Ayes: 9

Staff stated that the first item in the short-term goals has been completed.

c. Heritage Tree Nominations.

Staff stated that the CAC Work Plan schedules the making of heritage tree nominations in January, May and October. Chair Ranker asked the Commission if they had a tree to be nominated. There were no nominations.

d. Election of Officers.

Chair Ranker opened the nominations for new Chair. Commissioner Lind nominated Chair Ranker. Chair Ranker declined. Commissioner Abelardo nominated Vice-Chair Mohsin as new Chair. Vice-Chair Mohsin declined. Vice-Chair Mohsin nominated Commissioner Abelardo as new Chair. Commissioner Abelardo accepted the nomination.

MOTION to nominate Commissioner Abelardo as new Chair.

M/S: Mohsin, Luna

Ayes: 9

Chair Ranker opened the nominations for new Vice-Chair. Commissioner Choudhury nominated Commissioner Lee as new Vice-Chair. Commissioner Lee accepted the nomination.

MOTION to nominate Commissioner Lee as new Vice-Chair.

M/S: Choudhury/Lind

Ayes: 9

**X.
Adjournment**

Chair Ranker adjourned the meeting at 8:10 p.m. to the February 1, 2006 meeting.

Respectfully submitted,

Yvonne Andrade, Recording Secretary